

Questions regarding the Treasurer's Report

Robin Davies asked if the £800 given by Peter Goodhart for a youth worker was still available. Nick Lennard informed the meeting that it was in the Restricted Fund section of the accounts and could be used for a youth worker. Fr. Peter suggested that the possibility of employing a youth worker should be considered by the proposed Mission Working Group.

John Lees asked about future funding of the proposed Icon and whether the money could be placed in the Organ Fund. Fr. Peter told the meeting that one possible source of funds would be from the sale of the 16th century Coverdale Bible, which has been found to be worth more than first thought. A Diocesan committee is currently considering our application to sell the Bible. Jo Hunt told the meeting that another source of funding could be sponsorship from members of the congregation for various sections of the Icon. Andy Parker told the meeting that as the Organ Fund now stands at £25,761, this represents approximately 10% of the likely total cost and so is sufficient for us now to approach various grant awarding bodies. Realistically unless we received a significant legacy such funding is the only way in which we will be able to raise money required.

Nick Lennard proposed and Marcus Wedge seconded that the Treasurer's report be accepted; agreed unanimously

Fr. Peter expressed his very great thanks to Nick Lennard for all he does as treasurer. He also thanked Dawn Lennard and members of the finance team for their work.

5. Election of members of the Parochial Church Council. Marilyn Kirby reported that there were 4 vacancies for three years and an additional vacancy for 2 years due to Jan Howard being appointed as Churchwarden. Three Nominations as detailed below were received.
Julie Brown: proposed by Julia Brownbridge, seconded by Marilyn Kirby
Roy Hatch: proposed by Anthony Crossland and seconded by Sarah Davies
Carla Maddocks: proposed by Marilyn Kirby and seconded by Andy Parker
There being no further nominations the three named above were appointed to serve on the PCC for 3 years.
6. Appointment of an Independent Examiner for the Finances of the PCC. Nick Lennard proposed and Roy Hatch seconded that Graham Barber be appointed as Independent Examiner for the Finances of the PCC; agreed unanimously.
7. AQB:
 - a. Helen Moss reported that the Arts Society (NADFS) detailed survey and report was now being edited and it was hoped that it would be published by the end of the year or early 2020. When completed it will provide an invaluable resource as to the church's inventory, covering many areas including vestments, windows and silver. She thanked Molly for all her help regarding items in the sacristy. In all 16 people were involved in the project (8 from St Mary's congregation).
 - b. Nicky Parker then thanked Fr. Peter for all his work during the year and also thanked Clare Edwards for her support for his work
8. Fr. Peter concluded the meeting with a blessing.
9. The meeting ended at 7:45 pm

Fr. Peter Edwards
Rector



The Parochial Church Council of *St Mary the Virgin, Bathwick*

Charity Number: 1137972



Diocese of Bath & Wells

Changing Lives, Changing Churches for Changing Communities

ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS 2020 AGENDA AND MINUTES OF PREVIOUS MEETINGS

to be presented at

on Sunday 11th October after
10:30 Parish Eucharist

ST MARY'S, BATHWICK, ANNUAL VESTRY & PAROCHIAL MEETINGS ON SUNDAY 11th OCTOBER 2020

AGENDA FOR ANNUAL VESTRY MEETING

1. Apologies for Absence
2. To confirm the Minutes of the Vestry Meeting of Sunday 7th April 2019
3. Matters arising
4. To elect two Churchwardens to serve for the ensuing year
5. To appoint deputy Churchwardens for the ensuing year
6. Any other business

AGENDA FOR ANNUAL PAROCHIAL CHURCH MEETING, following the Vestry Meeting

1. To confirm the minutes of the Meeting of Sunday 7th April 2019
2. Matters arising
3. To receive the Electoral Roll
4. To receive the Parish Annual Reports (published in booklet), secretary's, churchwardens' & treasurer's reports need to be formally received
5. To elect 3 members of Deanery Synod to serve for 3 years
6. To elect 4 members of the Parochial Church Council to serve for 3 years, 2 members for 2 years, and one member for 1 year
7. To appoint an Independent Examiner for the Finances of the PCC
8. Matters arising there-from: "any person may ask questions about parochial matters, or bring about a discussion of such matters, by moving to give any recommendation to the PCC in relation to its duties" (Rules of Business for Annual Meetings)

AGENDA FOR THE PCC MEETING immediately following the Annual Parochial Church Meeting

1. Apologies for absence
2. To welcome newly elected members
3. To elect a Vice Chairperson
4. To effect co-options
5. To appoint an Honorary Treasurer
6. To appoint an Honorary Secretary
7. To appoint members to the Standing Committee
8. To appoint an Electoral Roll Officer
9. Dates of 2020 meetings: to be announced
10. Any other business

- y. Green Report (page 20) No Comment
- z. Zambia (Page 21) No further comment (see under Rector's report.
- aa. Christian Aid (page 22) Thelma-Paterson-Fox reminded the meeting of the need for collectors for this year's Christian Aid Week
- bb. Fair Trade (page 21) No additional comments.
- cc. Soup Run (page 22) Fr. Peter expressed his thanks to all involved with this outreach ministry. Julia Brownbridge reported on behalf of David (her husband) that it he felt that it would be helpful if those involved in the Soup Run (both from St Mary's and other churches) could meet together to discuss things such as the type and quality of food purchased. It would also be helpful for members of the different teams to get to know each other.
- dd. World Day of Prayer (page 22) No additional comments
- ee. Bathwick St Mary Primary School (page 23 and 24) No additional comment (see under Rector's Report).
- ff. Deanery Synod Report (page 25) Stephen Howard in speaking to the report said that Deanery Synod provided an excellent way to discover the various different traditions our brothers and sisters in other churches. It was noted that there is a vacancy for one year on Deanery Synod due to the death of Peter Goodhart.
- gg. Safeguarding Nicky Parker reminded the meeting how important it was to report any concerns to either herself as Safeguarding Officer or the Diocesan Safeguarding Officer. Further opportunities for Safeguarding training will be available during the remainder of 2019.
- hh. Treasurer's Report (Central insert and pages 27-37) Nick Lennard began by explaining that the Income and Expenditure Summary central insert was provided to present the accounts in a more understandable way than the following pages which are presented in the format required to fulfill the requirements of the Charity Commissioners legislation and also Diocesan requirements. Nick Lennard then highlighted the following information on the Summary Sheet. Total Income was £161,558 compared with £150,839 in 2017. There were several factors leading to this increase: legacies (especially from the late Bob Grubb), recovery of VAT from restoration work and increased income from car parking. It should also be noted that £68,048 is held in the Restoration Fund. However, there will be three large accounts to settle in the coming months for the Clock, the Porches and the Baptistry totally approximately £50,000. Having an Unrestricted Fund balance of £64,261 is in line with our stated aim to hold money to cover six months' expenditure.

Fr. Peter Edwards, Rector

Minutes of the Annual Vestry Meeting held in St Mary's Church Hall on Sunday 7th April 2019, following 6pm Evensong, with Fr. Peter Edwards in the Chair

- i. Lunch Club (page 13) This Lunch Club continues to flourish, and Fr. Peter thanked Dilwen and Maurice Miller for their hard work in running this.
- j. Social (page 13) Fr. Peter again thanked all those who arrange and support events.
- k. Walsingham Cell (page 14) Thelma Paterson-Fox reminded people there were still places for the Walsingham Pilgrimage in June.
- l. Servers (page 14) Fr. Peter expressed his gratitude for all those who faithfully carry out this ministry.
- m. Sidespeople (page 14) Fr. Peter thanked all those involved in this very important ministry of welcoming.
Appointment of Sidespeople Nicky Parker proposed and Julia Brownbridge seconded the proposal that the following be appointed as Sidespeople for the following year:
Mr M. Allsop, Mrs D. Allsop, Mrs J. Brownbridge, Mr P. Chilvers,
Mr A Crossland, Mrs B Crossland, Mr R. Davies, Mrs S. Davies, Mrs C. Goodhart, Mr R. Hatch,
Mr G. Jones, Mrs J. Jones, Mr J. Lees, Mrs H. Lees, Mrs D. Lennard, Mr N. Lennard,
Mrs B. Llewellyn, Mrs C. Maddocks, Mr K. Moss, Mrs H. Moss, Mrs T. Paterson-Fox, Dr C.D. Peters,
Mr D. Sims, Mrs S. Sims, Mrs M. Stoneham, Mrs J Tanser and Ms C. Whyte
This was agreed unanimously
- n. Sacristy (page 15) Fr. Peter thanked Molly and her team for all the work that they do behind the scenes to ensure the smooth running of our services.
- o. Bell Ringers (page 15) Fr. Peter thanked the team for their on-going work.
- p. Music Report (page 16) Fr. Peter thanked Gary Desmond, Stephen Cooke and the Choir for all their hard work, adding that he was delighted to have the first recipients of the Choir Bursaries. Fr. Peter thanked Gary especially for the way in which he strikes the balance between commitments at Bath Abbey and St Mary's. The new season of Lunch time concerts begin in May (second Tuesdays of the month). Gary told the meeting that there would be a special concert on 5th October given by Peter King in aid of the organ fund (Peter King will not be asking for a fee). Jo Hunt then told the meeting how highly the choir valued Gary Desmond as Director of Music.
- q. Church Gardens (page 17). Fr. Peter thanked Jenny and Gerry Jones their work and noting their comment about no longer able, as they get older, to give the garden as much attention, told the meeting that he was sure they would welcome offers of help.
- r. Car Park (page 17) Fr. Peter told the meeting how hugely grateful we were to Marcus (and his team) for the time he spends on this.
- s. Hall and Church Hire (page 17 and 18). This remains an important source of income.
- t. Website (page 18). Fr. Peter stressed the importance of people emailing Maurice Miller with information for the website.
- u. Restoration Action Group (page 19) Andy Parker told the meeting that the main focus of RAG is now raising funds for the organ restoration.
- v. Mothers' Union Link (page 19) Fr. Peter thanked Sheila Sims for continuing with this ministry. He also thanked the MU for their Mothering Sunday cards. Note for clarification the report refers to Fr. Chris Kinch speaking about the Missionary Aviation Fellowship, this talk was given by another speaker.
- w. Christian Outreach Group (COG) (page 20) COG is a PCC committee that aims to co-ordinate different groups interested in various aspects of outreach whose various reports are detailed below
- x. Swift Boxes (page 20). Helen Moss told the meeting that the swift boxes will be fitted to the tower in the next few days

Fr. Peter welcomed people to the Annual Vestry Meeting and the following Annual Parochial Church Meeting. Fr. Peter then opened the meeting with prayer.

Those present: Churchwarden Nicola Parker, plus 48 people on the parish electoral roll; in addition Fr. Richard Hunt (Assistant Priest) as an observer.

Apologies for absence: Tim Barrett, Julie Brown, Deborah Bunn, Thomas Bunn, Jan Howard, Peter Lockyer, Ross Manaton, John Porteous, Gladys Powell, David Simms, Shelia Sims and Jean Tanser.

Minutes of the Vestry Meeting held 18th March 2018 were presented verbally by Dr Marilyn Kirby (Hon Secretary). Andrew Parker proposed and Molly Wedge seconded that they be accepted; agreed unanimously.

Matters Arising: Andrew Parker pointed out that the low numbers attending the 2018 meeting was due to the heavy snow making travel difficult.

Election of Churchwardens

Dr Kirby reported that there were 2 nominations for the position of Churchwardens: Nicola Jane Parker; proposed by Marilyn Joan Kirby and seconded by Carole Harriet Stickney Janet Iris Howard; proposed by Marilyn Joan Kirby and seconded by Carole Harriet Stickney There being no further nominations, the two people named above were duly elected to serve as Churchwardens in the Parish of St Mary the Virgin Bathwick for the ensuing year. Fr. Peter thanked them for their willingness to serve in this important ministry of representing the people, providing pastoral care within the church and parish and church maintenance. Fr. Peter then paid tribute to Peter Goodhart, who died 9th December 2018, saying that he had greatly appreciated all that Peter did as Churchwarden and that his ministry had contributed significantly to the smooth running of the parish. Fr. Peter also thanked Nicola Parker for the additional work she had taken on following the death of Peter Goodhart. He also thanked her for the great support she had given to him personally.

Deputy Churchwardens:

Fr. Peter then expressed his thanks for the work that Peter Lockyer and Keith Moss carry out behind the scenes as "Tuesday Bankers". Fr. Peter also thanked Dawn Lennard who regularly supports the "Tuesday Bankers".

Fr. Peter proposed from the chair that Peter Lockyer and Keith Moss continue as Deputy Churchwardens with the role of "Tuesday Bankers" and that Dawn Lennard also be appointed as a Deputy Churchwarden in this capacity. Thelma Paterson-Fox seconded this motion and these three appointments were agreed unanimously by the meeting.

Any other business: None

There being no further business the meeting was closed at 6:55pm

Minutes of the Annual Parochial Church Meeting

Sunday 7th April 2019 (following Annual Vestry Meeting)

Held in the Church Hall

The list of Apologies and the Attendance is noted as being the same as for the Annual Vestry Meeting.

1. To confirm the Minutes of the Annual Parochial Church Meeting of the 18th March 2018. Anthony Crossland proposed and Roy Hatch seconded that the minutes be accepted as a correct record. This was agreed unanimously by the meeting.
2. Matters arising from the Minutes. Andy Parker told the meeting that he wanted to give a special vote of thanks to Marcus Wedge for all his hard work in managing various major restoration projects, in particular the Clock, the Porches and the Baptistry. The rest of the meeting fully supported this, showing their appreciation with applause.
3. To receive the New Electoral Roll. Andy Parker reported that a New Roll had been duly prepared and that there had been 29 new members and 48 deletions giving a total of 134. There are several other names to be added of people who missed the deadline for completion of the New Roll. Fr. Peter thanked Andy Parker for all his hard work in producing the New Roll.
4. To receive the Annual Parish Reports. These reports are incorporated by reference into the Minutes. As required, the following reports were formally accepted individually by the meeting; The Hon. Secretary's Report, the Churchwardens' Report and Treasurer's Report. Supplementary observations and comments are noted below.
 - a. Administrative Information (page 2) Andy Parker add membership of 2020 Group
 - b. Objectives & Activities, Mission Statement and the "Worship" Ethos (page 3) remain as in previous years.
 - c. Parish Priest's Report (pages 3-7). Fr. Peter begun referring to the deaths of three much loved and valued members of St. Mary's during the past year: Nina Peters, Douglas Peters and Peter Goodhart. They contributed so much in their different ways to the life of the Church. Fr. Peter then thanked Ann Banner, who was stepping down from her post of Parish Administrator, for the calm and unflappable way in which she carried out that role. Fr. Peter then thanked all those who, in so many different ways, contribute to the running of St Mary's before adding additional help would always be very welcome – not least in flower arranging and in the sacristy.
Zambia Link (page 5). Fr. Peter told the meeting that it had been wonderful to have a tangible sign of our link with St. James **Buchi** thanks to the visit of Fr. Alfred Sichone and his wife Monica and hoped that this would rejuvenate the link.
Worship (page 5). Fr. Peter reminded the meeting of the importance of worship to feed us for our work in the community, adding that he valued the opportunity to say the daily office with others including Marilyn Kirby, Marcus Wedge and Sheila Edwards.
Building (page 5) Fr. Peter repeated Andy Parker's thanks to Marcus for all he has done to ensure the completion of the various restoration projects.

Children's Work. (page 5 and 6) Fr. Peter thanked Nicky Parker and Molly Wedge for their help with the new initiative of Messy Church, which began in the autumn. He then referred to Bathwick School and thanked Sally and Lucy the joint Chairs of Governors as well as all those who serve as School Foundation Governors. During the year the School became a member of the Bath & Wells Multi- Academy Trust and had received an excellent report following a recent SIAMS inspection.

Charitable (page 6). St Mary's supports a wide range of charities whose work is briefly described in each month's Bathwick News. These notes were previously done by Ann Banner so he is looking for someone to offer to write these.

Ecumenical (page 7). Fr. Peter drew the meetings attention to the service in January during the Week for Christian Unity that St. Mary's hosted and thanked St Mary's congregation for their warm welcome to ecumenical visitors.

Bicentenary Plans (page 7). Fr. Peter reported that plans were well underway for 2020. The opening event (2nd February) is a service which Bishop Peter Bath & Wells will be leading. Many former clergy from the parish will be attending. Other plans include a Flower Festival in September linked with our Patronal Festival. The PCC have also agreed to commission an icon (subject to obtaining the required faculty). The aim is to leave something from our generation for the future. Fr. Peter said that the events planned in 2020 provide a fantastic opportunity for outreach and to spread the gospel of the Good News of Jesus Christ!

Mission (page 7) Fr. Peter informed the meeting that he planned to re-commission the Mission Working Group in order to take things forward in this area.

Fr. Peter ended his report by remembering all those from the congregation who died in 2018 or those funeral or memorial services took place in St. Mary's, in addition to Peter Goodhart, Nina Peters and Douglas Peters he also remembered Sir Bruce Martin, Margaret Legrand, Janet Lockyer, David Gregory, Derek Alsop, Bob Grubb, Maureen Hatch and Gerald Frost.

- d. Hon Secretary's Report (pages 8-10) Marilyn told the meeting that her report is a précis of meeting of the PCC and shows the wide range of material discussed over the year. Marilyn Kirby proposed and Andy Parker seconded that the Secretary's report be accepted; agreed unanimously. Fr. Peter thanked Marilyn for her continued work as Honorary PCC Secretary.
- e. Churchwardens' Report (page 10 and 11) Nicky Parker told the meeting that their main focus had been the redecoration of the church and gave her personal thanks to Marcus for being the driving force in seeing these various projects completed. Nicky Parker proposed and Marcus Wedge seconded that the Churchwardens' Report be accepted; agreed unanimously.
- f. Readers (page 11) Fr. Peter thanked all the Readers for their ministry which covers a range of areas
- g. Toddlers (page 12) Fr. Peter thanked Jo Hunt, Helen Moss, Nicky Parker, Marion Whitaker and others who every Wednesday and Friday are the welcoming face of the Church. This is an excellent way of building relationships and anyone else interested would be very welcome.
- h. Junior Church (page 12 and 13) Fr. Peter stressed how important it was to continue working with our young people and that in particular he welcomed the Messy Church initiative.